



Moredon Primary & Nursery School

Moredon Road, Swindon, Wiltshire SN2 2JG

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Primary Director: Mr Simon Cowley Principal: Mrs Claire Leach

December 2017

Dear Parent/Carer,

School Lunch Menus

The catering company who supplies our school meals is changing to Sodexo from January 2018. Therefore, menus will be changing and there will also be a change to the cost. **With effect from 1st January 2018 school meals will cost £2 per day (£10 per week).**

The current menus on ParentPay will finish week ending **15th December 2017** and the new dinner menus will start week commencing **Monday 1st January 2018** and these will continue up to week commencing **23rd July 2018**.

Menus will be published on our website together with allergen information and codes for you to view. **It is parents' responsibility to check all meals for any allergies that their child may have before ordering school lunches for them.** The cut off dates for booking meals will also be shown. Please remember that meals must be booked by **Midnight Wednesday** for the following week. Once the cut off time and date has passed you will no longer be able to book meals. If you would like a paper copy of the menu and allergen information please speak to the school office.

PLEASE NOTE: Meals for week commencing Monday 1st January 2018 will need to be booked by MIDNIGHT WEDNESDAY 27TH DECEMBER 2017.

Whether your child is entitled to Free School Meals, Universal Free School Meals or you pay for their meals, you will need to book meals on ParentPay. If you think you may be entitled to Free School Meals, please collect an application form from the school office.

Please ensure there are enough funds on your child's account to cover any meals you are booking. Insufficient funds will result in the meal being cancelled automatically by the system and you will need to provide a packed lunch.

PLEASE NOTE GLUTEN FREE MEALS ARE SHOWN FOR SPECIFIC CHILDREN ONLY WITH A GLUTEN ALLERGY. PLEASE DO NOT BOOK A GLUTEN MEAL UNLESS YOU HAVE INFORMED THE SCHOOL THAT YOUR CHILD HAS A GLUTEN ALLERGY. THE SCHOOL OFFICE RESERVE THE RIGHT TO ALTER ANY GLUTEN MEALS BOOKED FOR NON GLUTEN CHILDREN TO A NORMAL MAIN CHOICE WITHOUT INFORMING PARENTS.

If you require an activation code or you think you will have difficulty in using ParentPay, please speak to the school office immediately. Unless you book your child's meals on ParentPay or have spoken to the school office, a dinner will not be booked and you will need to provide a packed lunch.

If you have any questions or require assistance please speak to the school office.

Yours Sincerely
P Smith (Mrs)

